

## About the job

# <u>Small Works & Maintenance Team Site Supervisor – Competitive Salary – Livingston</u>

#### The Company

Colorado Construction and Engineering Ltd are Livingston based SME who carry out a variety of building and civil engineering works, in many sectors, throughout Scotland. We specialise in servicing the food and drinks industry [especially with the construction of distilleries], the sympathetic upgrade and refurbishment of listed buildings, new build bespoke building and residences, as well as planned and reactive maintenance.

Established in 2006 and about to celebrate our 15<sup>th</sup> year of operations. We have a staff and workforce of over 70, with the capability to self-deliver several disciplines. The self-delivery of joinerwork is supplemented by the recent investment in our in-house joinery workshop, facilitating structural and finishing joinerwork products.

The cornerstone of our operations is the work derived from repeat clients, who our team members strive to deliver for. We take pride in the proactive engagement of our teams, looking to provide solutions for the issues that come along before and during the construction phase. The key aim of the Directors is to maintain robust and sustainable business that supports the health, safety, welfare and overall well-being of our workforce and all that interact with our activities.

### The Role

Colorado Construction and Engineering Ltd are seeking an experienced Site Supervisor. The successful candidates will be responsible for:

- Ensuring that the projects are completed:
  - safely,
  - on time,
  - within budget and
  - to the highest quality standards possible.
- Managing Subcontractors.
- Dealing directly with design teams and clients.
- Building and developing relationships with existing and new customers.
- Produce, monitor, analyse and interrogate programmes.
- Working with the QS to control projects to Financial Budget, reporting to the Senior Team.
- Reporting to and working closely with the Team Leader.

## **The Person**

To be considered for this position the candidate should ideally:

- Be proficient in the use of Microsoft Project and Office packages, as well as Outlook.
- Hold a current SMSTS qualification and a CSCS Card.
- Have a high level of Health & Safety Awareness, focused on keeping everyone safe.
- Either have or be willing to gain First Aid and Scaffold Inspection Certificates.
- Have strong Communication Skills, confident in dealing with all levels of project participants.

- Have experience in refurbishment, new build and civils works.
- Be able to demonstrate an ability to control and manage sub-contractors.
- Be capable of programming projects, being focused on delivering on milestones and targets.
- Be able to demonstrate that they can meet programme dates.
- Have an interest in Client development and generating new work.

This is a full time, permanent position and it will mainly cover projects in Central Scotland, however periodically we do carry out projects throughout Scotland, especially for our repeat Customers.

If you are keen on joining this well establish successful team and taking the next step in your career, then please send your CV to <a href="mailto:info@colorado-group.com">info@colorado-group.com</a>

Closing date is Monday the 22<sup>nd</sup> November 2021.